



United States Naval Sea Cadet Corps



Central Midwest Petty Officer Leadership Academy Camp Dodge, Iowa

Greetings:

Petty Officer Leadership Academy has been scheduled for 26 Dec 08 – 01 Jan 09 at Camp Dodge, Johnston, IA. POLA trainees will report between 1300 – 1400 on 26 Dec.

The following logistical informational items will be useful for cadets wishing to attend POLA:

- Locally arranged orders are to be used for this training. Due to the lack of federal funding, the deposit for this training is higher than normally charged. Submit orders for training with \$150 non-refundable money order deposit to:

LT Eric Goslinga, NSCC
2008 Bailey Dr
Marshalltown, IA 50158

Email address: for questions: command@iowacadets.org
Phone number for questions: 641-752-0861

- Cadets should report to Camp Dodge between 1300 – 1400, 26 Dec 08. Cadets should report in dungaree utilities unless traveling from more than 200 miles away. Cadets outside of the 200 mile radius should report in appropriate, conservative civilian attire. Please go to <http://iowacadets.org> for the Command Cadet Policy Travel statement. If you are traveling with cadets reporting for Recruit Training, you can report at 1100 – 1200.
- All uniform and personal appearance regulations will be strictly enforced. It is absolutely required that males report with fresh haircuts that will remain well within regulations for the duration of the training. This is a leadership training, and cadets will be expected to exceed program minimums. Males will receive haircuts on site as necessary.
- Escort officer and staff cadet positions require an application to the COTC. Staff cadets must be prepared to report early on 26 Dec 08 to properly prepare for the conduct of training.

POLA 2009 Information Letter

- POLA graduation will be held at 0930, 01 Jan 09. Depending on weather conditions and facility availability, the size and scope of the graduation may be adjusted. All cadets will depart Camp Dodge in dress uniform, unless cadets are leaving via commercial transportation. After graduation, cadets are not released until host facilities are cleared. The adult volunteers who work the entire training are not to be left with all of the logistical issues at the end of training. Parents should be aware that there may be a period of time between the end of graduation and the dismissal of cadets. **Any cadet who leaves the training site prior to clearance from the Administrative Officer, Executive Officer, or Commanding Officer will not receive training credit.** The location for final awards, graduation, and checkout will be communicated to all confirmed cadets at the time of reporting for training.
- It is strongly preferred that cadets are driven to training with escort officers or parents, or have friends/relatives meet cadets flying to training and arrange transport to Camp Dodge. Past experience has been that scheduling cost-effective, timely arrivals into the Des Moines Airport is difficult. Winter travel conditions can lead to flight delays and create havoc for the remainder of the cadet training schedule. During December 2007, one escort officer spent 17 hours on Christmas Day the airport securing cadets.
- However, if you must fly, please adhere to the following conditions. Cadets needing to fly to training must use the Des Moines International Airport. Cadets flying to training should email or call the COTC with flight information, which includes airline, flight number, and projected arrival time. No transportation will be arranged without this information. **YOU MUST BE ABLE TO ARRIVE AT THE DES MOINES AIRPORT PRIOR TO 1230** or you cannot attend this training. An officer or instructor will meet you in the baggage claim area. Cadets flying to training will make a phone call home notifying parents of safe arrival. Return flights must be scheduled for after 1200 on 01 Jan 09. If you must fly to training, check out the cost and availability of flights prior to submitting orders. Flights in/out of Des Moines are expensive. There is no refund of deposits for orders once orders and deposits are received.
- Local CO's should be certain that cadets applying for training meet the medical requirements for attending POLA. Cadets reporting without service records, a cadet ID or copy in the service record (to verify that the cadet is enrolled and insured), or with disqualifying medical conditions will be refused at check-in. With proper documentation, we will accept cadets who need a “medically friendly” training. **Unit CO's should email or call about cadets needing “medically friendly” training.** Two additional requirements for local CO attention: cadets **MUST** be able to pass the PRT to successfully complete POLA. Do **NOT** send cadets to training who are not physically qualified. Second, please understand that we will not hesitate to send unprepared and unmotivated cadets home, regardless of the transportation arrangements of the cadet. Please have cadets prepared for training!!
- Local CO's should be certain that cadets applying for training meet the eligibility requirements for attending POLA.

REQUIRED SEA BAG ITEMS

		2	Black ink pens
1	Sea Bag w/lock & Garment bag	1	All-weather raincoat w/liner
3	Chambray Utility Shirts	1	Complete Dress Blue Uniform
3	Utility Trousers/Dungarees	1	Shoe Shine Kit
6	Black Socks	1	Ball cap cover
6	Plain White crew or higher socks	1	Black belt w/silver tip & buckle
1**	Boondockers	1	Shower shoes— must have
1	Navy issue (if avail) athletic shoes	1	Hygiene kit (no aerosols or electric appliances)
6	White undershirts	6	Plastic clothes hangers
6	White underwear	\$10-\$30	Spending money
1**	Set Regulation Navy blue sweats	2	White towels/wash clothes
1**	PT Shirt (White w/Navy emblem or new issue gold shirt)	1	Neckerchief (males)
2**	PT Shorts (prefer Navy issue)	1	Black wool issue watch cap
1##	Canteens (2), canteen cover, war belt		
1	Utility Jacket	Varies	Appropriate reading material
1	Black Dress shoes		

**ITEMS MARKED should be ordered from the National Uniform Depot through local unit supply. CADETS WHO DO NOT HAVE THESE ITEMS MUST CONTACT THE COTC WITH THEIR REQUIREMENTS and detail attempts to acquire these items through unit supply. ##Items marked can be made available for cadets who need these items at training.

Due to logistics, marching outdoors, potential training evolutions, and potential weather conditions, cadets are **REQUIRED** to have boondockers. Cadets who do not have boondockers should contact their local unit supply and acquire boondockers from the National Uniform Depot. Combat boots are **NOT** boondockers and are not an acceptable substitute. Cadets who do not have Navy Sweats, Navy PT shirt, or PT Shorts can order these items from the National Uniform Depot. If all else fails, **EMAIL OR CALL THE COTC WITH SIZES**. Plan ahead and you should be fine. **All uniforms should be prepared according to NSCC Regulations with appropriate flashes, name tapes, etc. Except for what is worn when reporting, no civilian clothing items are authorized. Camelbacks are not authorized in lieu of canteen and web gear. Your adherence to the packing list for training reflects your professionalism and attention to detail.**

Linens and pillow will be issued upon arrival. Laundry self-service on post is available at no charge. Do not travel to training with laundry detergent. Detergent will be provided for you at the training site.

Items **NOT** to be taken to training or acquired while at training: firearms, knives, tobacco and tobacco products, matches, lighters, expensive items, liquid shoe polish, and

POLA 2009 Information Letter

pornographic materials. **Cadets who travel to training with a cell phone must turn in the phone upon check-in. FAILURE TO TURN IN CELL PHONE AT CHECK IN WILL RESULT IN TRAINING TERMINATION.** There will be some very limited opportunities for cadets to call home. A cell phone or pre-paid long distance phone card is required for long distance calls.

Cadets are not allowed to maintain any medications under their control during training. Any medications taken to training should be surrendered at check-in. Any prescription medicine taken to training must be in the original bottle from the pharmacy and must have instructions for the medication's proper administration.

Cadets will have PX privileges a limited number of times at training. Cadets are discouraged from having large sums of money at this training. The entertainment amenities at Camp Dodge are *extremely limited*; there are simply not many places to spend money. Cadets can earn the privilege of purchasing some snacks or drinks from vending machines, so \$1 bills and change are highly recommended.

Cadet Behavioral Expectations

As far as behavioral expectations, this is an advanced training. Cadets should know the expectations for appropriate behavior. **POLA is a “non-frat” training; there is to be no fraternization among cadets and between staff cadets and cadets, and no fraternization between male and female cadets.**

1. Cadets will conduct themselves in a military manner to bring credit to themselves, their home unit, the Naval Sea Cadets Corps, and the United States Navy.
2. Cadets will not use vulgar, obscene, profane, bullying, humiliating, or racially offensive language. Harassment will not be tolerated.
3. Cadets will not threaten, or attempt to do, bodily harm to another.
4. Cadets will not take, obtain or withhold, by any means, the property, money, uniform item, or article of value from another.
5. Alcohol, tobacco, and drugs are strictly forbidden at training.
6. Cadets will not gamble.
7. Cadets will not willfully damage or destroy any U.S. Government or State of Iowa property.
8. Male berthing spaces are off-limits to female cadets; female berthing spaces are off-limits to male cadets.
9. Appropriate courtesies will be paid to all cadets, staff cadets, instructors, and officers, and enlisted personnel and officers of the Armed Services at all times. **Disrespect of military or training staff personnel will result in immediate training termination.**
10. Cadets will give 100 percent effort towards every activity of training.

Please feel free to call or email with questions.

Respectfully,

POLA 2009 Information Letter

LT Eric Goslinga, NSCC